

How to apply

To apply for accommodation at Reading Student Village you should complete and return this application form to the address indicated below.

If we give your application initial approval, we will issue you with two copies of a Residency Agreement in respect of your accommodation. Both original copies should be signed and returned to us immediately together with a deposit of £100. Upon receiving your signed Residency Agreement we will return one countersigned copy for your records, and as such a binding contract for accommodation will exist between us.

Please return this form to:

The Lettings Officer
Reading Student Village
Sherfield Drive
Reading RG2 7EZ, UK

T +44 (0)118 916 8441
E reading@thestudentvillage.com

Failure to sign and date this form will delay the processing of your application.

I have read the accommodation insert and declare that to the best of my knowledge the information provided in this application form is true. I understand that in this form I have provided certain information about myself to UPP (Reading) Ltd (the 'data controller') and this may include sensitive information relating to my health and religious beliefs. I consent to UPP (Reading) Ltd using this data for the purposes of deciding whether to allocate suitable accommodation to me and if necessary to disclose such information to UPP Projects Ltd and associated companies to enable such companies to make suitable accommodation/services available to me. From time to time we may use this information to provide you with details of goods/services that we believe may be of interest to you. If you do not wish to receive such details, please tick here UPP (Reading) Ltd is a company registered under the Data Protection Act 1998.

Signature:	Date:
------------	-------

We also have rooms available at Reading St George's Hall. Speak to your Lettings Officer for more info.



Reading Student Village

APPLICATION FORM 2009 – 2010

Thank you for choosing to stay at Reading St George's Hall.

Please complete ALL details in BLOCK CAPITALS.

Office use only: Date recd:	Room allocated: <input type="checkbox"/> yes <input type="checkbox"/> no	Customer no:
-----------------------------	--	--------------

1 Family name / surname:

2 First name / given name:

3 Title: Mr / Ms / Mrs / Miss / Other:

4 Sex: male female

5 Date of birth: D D / M M / Y Y

6 Nationality:

7 Family / permanent address:

Postcode:	Town / City:
Telephone number:	Country:
Email:	Mobile / fax:

8 Postal address (if different from above):

Postcode:	Town / City:
Telephone number:	Country:
Email:	Mobile / fax:

Dates when at postal address: from D D / M M / Y Y to D D / M M / Y Y

9 Emergency contact details (parent / guardian / partner):

Name:	Town / City:
What is your relationship:	Country:
Address (if different from permanent):	Mobile / fax:
Postcode:	Email:

10 Date accommodation required from: Welcome Week – 27 Sept 09 Term start – 04 Oct 09

11 Course name: _____ University ID number: _____

12 What type of student are you (tick where applicable):

a International Foundation Programme Undergraduate Postgraduate

b UK EU (non-UK) Overseas

c Full-time student Part-time student

13 Are you a: New student at the University of Reading
 Returning student to the University of Reading

14 Which year of study will you commence in Oct 09: 1st 2nd 3rd 4th

15 Is your university offer: Conditional Unconditional

16 Where did you live last year:

Home Reading Student Village Reading St George's Hall

Private landlord in Reading University of Reading Hall of Residence (please specify)

Private hall of residence (please specify) Other (please specify)

Second occupant (only applicable to double occupancy rooms)

17 Family name / surname: _____

18 First name / given name: _____

19 Title: Mr / Ms / Mrs / Miss / Other: _____ 20 Sex: male female

21 Date of birth: D D / M M / Y Y 22 Nationality: _____

23 Family / permanent address:

Town/City: _____

Postcode: _____ Country: _____

Telephone number: _____ Mobile / fax: _____

Email: _____

24 Are they a: Full-time student Part-time student Non student

To be able to live in Reading Student Village each resident needs to be a full-time student. Please provide the Lettings Officer with a letter of confirmation of student status from your University or College within one week of taking up residence.

25 Where did you hear about Reading St George's Hall:

Word of mouth Your university/college UCAS Our website/brochure

Advert (please specify) Other (please specify)

Room and price list

Please choose three room types in order of preference and we will do our best to allocate your first choice. (We cannot guarantee the room of your choice.)

Room Type (weekly fees) (single occupancy unless specified)	40 week term Put 1,2 or 3 here	50 week term Put 1,2 or 3 here
Standard en suite room	£126.28	£123.06
Enhanced en suite room	£132.42	£130.03
Extended en suite room	£129.80	£125.83
Extended enhanced en suite room	£133.70	£132.20
Superior en suite room with guest bed	£140.51	£138.27
Enhanced superior en suite with double bed	£153.55	£149.80
Disabled en suite room	£126.28	£123.06
Farmhouse superior en suite room with guest bed		£163.73
Farmhouse double occupancy en suite room		£185.60
Farmhouse double studio		£189.00

Fees

Fees are payable termly and include utility costs, internet access and personal contents insurance. A deposit of **£100** is required when you sign the Residency Agreement. **(All cheques should be made payable to the University of Reading)**. If you are currently residing in any University Halls a deposit may not be applicable. Please contact the University Finance Office to confirm.

25 The accommodation is available either on a 40 or 50 week let, but residents wishing to stay in the same accommodation for two years will have to take a first-year licence for 52 weeks.

Two years (please tick):

26 Special requirements

a Please tick any preferences regarding room allocation (please note that no guarantees can be made)

Same-sex flat Mixed-sex flat No preference

b Do you have any physical or other special needs requiring specific facilities? If yes, please give details.

c Are you registered disabled? yes no

d Do you have any friends you wish to share a flat with? Groups of up to six students are welcome. Each student needs to complete a separate form and all applications should be stapled and submitted together to avoid disappointment. If any of your friends are applying to Reading Student Village, please state their names and we will try to allocate your rooms within close proximity.